

Cabinet Office Structural Reform Plan Monthly Implementation Update	March 2011
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1) Actions due to be completed in March 2011

Section	Action	Status
1.1 (iv)	Communicate new operating model to departments and roll out new procurement system	Complete
Milestone 1(B)	New government procurement system in place to centralise procurement of commonly used categories and commodities including energy, office supplies, professional services, ICT, telecoms, fleet, printing, marketing and media	Complete
1.3 (ii)	Realise the savings during central renegotiation of government contracts	Complete
1.4 (iii)	Implement a new mandated integrated assurance and reporting regime for all major projects, including a system for working with all government departments	Complete
Milestone 1(C)	New reporting regime for all major government projects introduced	Complete
1.6 (i)	Develop plan to create Whitehall-wide shared services for back-office functions	Complete
Milestone 1(G)	New model for Whitehall shared services published	Not complete
1.7 (ii)	Develop plans to centrally manage the public sector estate through the Government Property Unit	Complete
1.7 (iii)	Develop and publish a new set of property controls across the central civil and operational estates	Complete
1.8 (ii)	Publish a review of government advertising, encompassing potential for payment by results model, using government channels, and a US-style Ad Council	Complete
Milestone 1(L)	Review of government advertising published	Complete
1.10 (iv)	Publish report outlining a new approach to ICT procurement enabling greater use of small and medium sized enterprises (SMEs), a much shorter timescale and lower costs to all parties	Complete
1.15 (i)	Publish an action plan to deliver the aspiration that, by the end of this Parliament, at least half of all new appointees to the boards of public bodies are women	Not complete
1.15 (ii)	Strengthen the role of the Cabinet Office in the public appointment process and publish new guidance on making and managing public appointments	Not complete
Milestone 1(T)	Action plan on increasing the number of women on public boards published	Not complete
1.19 (iv)	Publish plan to help former civil servants find work with proposals to support them to move into the private sector and into self-employment, including options on franchises	Not complete
1.20 (ii)	Publish review of Civil Service training, including content of training, role of the National School of Government, and how to achieve the right balance between National School of Government, and how to achieve the right balance between outsourced and in-house training.	Not complete
Milestone 1(Z)	Review of Civil Service training published	Not complete
2.2 (i)	Support departments in developing their draft information strategies, summarising their overall plan for the transparent publication of data, including the key datasets that will be made available and when	Complete
2.3 (ii)	Require central government departments and arm's length bodies to commit to implementing a "right to data" in their information strategies, giving the public access to datasets they request	Complete
2.3 (iii)	Amend Freedom of Information guidance to extend "right to data" to public services	Not complete

3.7 (i)	Identify and implement first tranche of measures to cut the 'perks and bureaucracy' of Parliament	Complete
3.12 (i)	Prepare for and oversee a referendum on further Welsh devolution	Complete
Milestone 3(F)	Referendum on further Welsh devolution held	Complete
4.1 (v)	Appoint additional community organiser training and support providers	Complete
4.2 (v)	Publish a White Paper on giving, using findings from the Green Paper consultation	Not complete
4.3(v)	Support NCS pilot providers for summer 2011 with gaining access to local authorities and schools, and develop a common NCS brand	Complete
4.3 (vi)	Work with departments to develop and publish proposals to support civil servants to become more involved in social action	Complete
5.1 (vi)	Publish proposals for a pilot internship programme to take place in summer 2011	Not complete

(2) Actions due to be started by end March 2011

Section	Action	Status
2.1 (viii)	Open up government job opportunities more widely by advertising on a single site (end Oct 2011)	Work started
2.2 (ii)	Publish a performance scorecard for each department, drawn from information in the departmental business plans (end Apr 2011)	Work started
4.3 (ix)	Develop plans with the Department for Education (DfE) for NCS roll out from 2013, including commissioning, increasing levels of non-government funding, stimulating quality suppliers and demand from young people, ensuring capacity to deliver at scale, and involving young people from Scotland, Wales and Northern Ireland. (end Oct 2011)	Work started
1.13(iii)	Review websites for decommissioning, working with relevant departments (end May 2011)	Work ongoing
1.13 (ii)	Mandate "channel shift" (move online) in selected government services (end May 2011)	Work ongoing
2.3 (iv)	Introduce legislative amendments to Freedom of Information Act to strengthen "right to data" (end Dec 2011)	Work ongoing
2.6 (ii)	Work with the Shareholder Executive to drive the release of core reference data for free re-use from the Public Data Corporation (end Apr 2011)	Work ongoing
3.11	Establish a commission to consider the "West Lothian question" (end Nov 2011)	Work ongoing
4.3 (vii)	Engage with the youth sector, business leaders and other supporters to build an advisory NCS coalition (end Apr 2011)	Work ongoing
4.3 (viii)	Develop an action plan, incorporating existing work on NCS and community organisers, to encourage volunteering, social action and reciprocity, incorporating insights from behavioural science such as complementary currencies (end May 2011)	Work ongoing
1.3 (iv)	Introduce centrally co-ordinated supplier management (end Jul 2011)	Work ongoing
1.5 (i)	Develop programme of action and performance management regime to deliver 10% reduction in carbon emissions in government departments in 12 months (end May 2011)	Work ongoing
1.6 (ii)	Combine existing departmental academies to support other departments in simplifying their front and back-office services and reducing the cost of transactional services (end May 2011)	Work ongoing

1.14 (ii)	Support departments in appointing wider non-executive board members (end Jul 2011)	Work ongoing
1.16 (v)	Abolish public bodies with a non-statutory function, moving any relevant functions back into departments (end Jul 2011)	Work ongoing
1.18 (i)	Update performance management process for the Senior Civil Service (SCS) to ensure that it orients objectives, promotions and bonuses to the achievement of business plan metrics (end Apr 2011)	Work ongoing
1.18 (ii)	Work with departments to sharpen performance management processes for staff below the SCS (end Apr 2011)	Work ongoing
1.18 (iii)	Update the Permanent Secretary appraisal process, taking account of business plan Deliverables (end Apr 2011)	Work ongoing
1.20 (i)	Deliver a lower cost human resources function (end Mar 2012)	Work ongoing
2.1 (vi)	Work with HMT to investigate options, benefits and costs of lowering the disclosure of central government spending to £500 (end Apr 2011)	Work ongoing
2.6 (i)	Work with BIS and HMT to create a Public Data Corporation (end Apr 2011)	Work ongoing
3.4 (i)	Review section 141 of the Mental Health Act 1983 (end Nov 2012)	Work ongoing
3.7 (iii)	In light of the SSRB report and Lord Hutton's subsequent recommendations, publish proposals for cost-saving changes to MPs' pensions (end Apr 2011)	Work ongoing
3.12 (iii)	Review the control and use of accumulated and future revenues from the Fossil Fuel Levy in Scotland (end Nov 2011)	Work ongoing
3.13	Work with CLG to ensure that reforms to transfer power from Westminster to local people are implemented, including options to give neighbourhoods and local authorities the powers and freedoms to lead economic growth and regeneration (alongside the Regional Growth Fund), the local government resource review and the strengthening of local democracy in the Localism Bill (end Apr 2015)	Work ongoing
3.14	Work with the Home Office (HO) and the Ministry of Justice (MoJ) to restore the rights of individuals in the face of encroaching state power, in keeping with Britain's tradition of freedom and fairness, including through the review of counter-terrorism legislation, the introduction and implementation of the Freedom Bill and the scrutiny and development of ideas from the Your Freedom website, and the establishment of a commission to investigate the creation of a UK Bill of Rights (end Apr 2015)	Work ongoing
4.1 (iv)	Create the Communities First fund to support the creation of neighbourhood groups with small grants and endowments (end May 2011)	Work ongoing
4.2 (ii)	Establish a Big Society Bank using funds from dormant bank accounts (end Apr 2011)	Work ongoing

Explanation of missed deadlines

In March 2011, the Cabinet Office missed the following deadlines:

Deadline missed	Reason
New model for Whitehall shared services published	The Cabinet Office team is now actively and swiftly progressing work on a pan government strategy to deliver shared back office services across Whitehall. Recent progress on this agenda includes the issue by the Department for Transport of a Prior Information Notice to privatise their existing shared service centre. Publication is planned for by the end of April 2011.
Publish an action plan to deliver the aspiration that, by the end of this Parliament, at least half of all new appointees to the boards of public bodies are women	Cabinet Office have worked with colleagues across Whitehall to draw together an action plan to increase the number of women on the boards of public bodies which will be cleared through Cabinet colleagues shortly
Strengthen the role of the Cabinet Office in the public appointment process and publish new guidance on making and managing public appointments	Additional resource now sourced to strengthen the role of the Cabinet Office. We will publish a new Code of Conduct for board members of public bodies by end April. A number of other guidance documents will be published over the next 12 months.
Action plan on increasing the number of women on public boards published	Cabinet Office have worked with colleagues across Whitehall to draw together an action plan to increase the number of women on the boards of public bodies which will be cleared through Cabinet colleagues shortly
Amend Freedom of Information guidance to extend “right to data” to public services	We are examining how best to amend guidance so that the ‘right to data’ is extended to public services.
Publish plan to help former civil servants find work with proposals to support them to move into the private sector and into self-employment, including options on franchises	Strong progress has already been made against this milestone, and several departments already have outplacement arrangements in place; we are currently finalising plans on how the centre will support this work, and these will be published in April.
Publish review of Civil Service training, including content of training, role of the National School of Government, and how to achieve the right balance between National School of Government, and how to achieve the right balance between outsourced and in-house training.	The Minister for the Cabinet Office has decided that the commitment on publishing the review of civil service training should be pursued differently. The content of the review has been fed into ongoing work to create a common curriculum for training needs which are generic to all Departments.
Review of Civil Service training published	From April 1 onwards, training and development across government will be sourced through Civil Service Learning. In addition, following the public bodies review, the functions of the NSG will transfer into CO from 1 April. This was detailed in HL 7673, 7674, 7675, 7677, 7678 and PQ 45664
Publish a White Paper on giving, using findings from the Green Paper consultation	Giving White Paper due for publication by end May. Cabinet Office worked with HM Treasury on measures on giving announced at Budget 2011.
Publish proposals for a pilot internship programme to take	Proposals will be published in April.

place in summer 2011

The status of missed deadlines from previous reports is:

Deadline missed	Status	Comments
Publish plans in the Public Service Reform White Paper to expand employee ownership of public services by increasing the number of new structures including cooperatives, mutuals, and spin-outs, and providing details of how to establish a right to mutualise throughout public services	Not complete	This is currently scheduled for publication following the local elections in May.
Announce new open standards and procurement rules for ICT, including right for skunk works to be involved prior to launch of procurement	Complete	We have announced new procurement rules on open standards (Procurement Policy Note 03/11 http://www.cabinetoffice.gov.uk/sites/default/files/resources/PPN%203_11%20Open%20Standards.pdf). Skunkworks has been formed and is working with the Major Projects Authority on developing the mechanisms through which it will engage on new procurements. We have already announced the open standards for crowd sourcing.
Support departments to recruit and appoint all department lead non-executive board members	Complete	Cabinet Office has fulfilled its role to push forward recruitment and the majority of departments have responded positively. The 3 remaining departments that are still to make final appointments currently have potential candidates with whom they will pursue the process of possible appointment.
Lead non-executive board members recruited for every department	Not complete	Cabinet Office has fulfilled its role to push forward this milestone and most departments have responded positively. 13 of the 16 Non-Executive Board members have been announced. The three departments still to make their appointment are FCO, DH and MOD.
Publish all new central government contracts over £10,000 in full, with appropriate security exemptions	Not complete	<p>Cabinet Office has fulfilled its role to push forward this action and most departments have responded positively.</p> <p>3 of 24 Departments have not provided recent reporting: NIO, TSol and FCO. Their progress data is as at February 2011.</p> <p>4 of 24 departments have had no procurement activity and therefore have nothing to publish: Attorney General's Office, CPS, Scotland Office and Wales Office.</p> <p>Of the 20 departments who have had procurement activity since January, the latest data suggests:</p> <p>7 show strong compliance, with 80% or more available tenders and contracts on the system: HMT, HO, NIO*, CO, DfE, TSol*, MoJ and</p>

		<p>CO.</p> <p>9 making good progress (between 50% to 80%) are: DH, DWP, HMRC, MoD, DfID, DCMS, DfT, BIS and DEFRA.</p> <p>4 have more work to do (between 1 and 49% compliance): Defra (49%), CLG, DECC, FCO*, and GEO.</p> <p>*update based on February 2011 data, as no update for March yet received.</p>
Report on reducing burdens on the voluntary and community sector published	Not complete	This independent report to Government will be published following the local elections in May.
New reporting/ review system for remaining public bodies launched	Complete	Published in response to PASC of 16th March.
Develop a detailed implementation plan covering monitoring and evaluation, recruitment, training and placing of community organisers, including detailed plans for the role of neighbourhood groups	Complete	The plan has been developed and covers all major areas of programme delivery.
Develop the core training syllabus for community organisers	Complete	Training for initial partners starts on April 7th and 8th.
Core training syllabus for community organisers developed	Complete	
Social mobility strategy published	Not complete	The strategy will be published in April.